
INDUSTRY CIRCULAR NO 09/23

TO: ALL SECURITY SERVICE PROVIDERS

**FROM: MANABELA CHAUKE
DIRECTOR**

DATE: 29 JUNE 2023

SUBJECT: TEMPORARY SUSPENSION OF SERVICES ON ACCOUNTS IN ARREARS

Dear Valued Stakeholder,

1. In terms of section 21 (1)(b) of the Private Security Industry Act 56 of 2001 (PSIR Act), an application for registration as a security service provider must be made to the Authority in the prescribed manner and must be accompanied by the application fee as determined by the Authority.
2. In line with the above provision, security service providers are required to pay annual fees, any imposed fines, and settlements amount to the Authority as they become due for their membership to remain valid and for services to be rendered.
3. On or before the 7th of May of each year, security service providers must pay annual fees of the prescribed amount listed in the schedule of the Annual Fees Regulations to the Authority. Any other fees owed are payable on or before the 7th of each month following the month in which they were billed, unless stated otherwise on a fine imposed letter or a signed settlement agreement with the Authority.
4. The Authority hereby reminds all security service providers that if they fall behind on payments and/or dishonour any payment agreements, they will be prevented from

accessing any service requests on the system, regardless of whether they have paid the administrative fee for that service.

5. Consequently, failure to pay the amount due by 7th of the month will result in interest charges, prevention of services and service requests on the system until payment is made.
6. We wish to add that in terms of section 38(4) of the PSiR Act, *“Any person who contravenes or fails to comply with any other provision of this Act or any provision of the Levies Act, is guilty of an offence and is liable on conviction to a fine or to imprisonment for a period not exceeding 24 months, or to both a fine and such imprisonment”*. Furthermore, Regulation 6 of the Code of Conduct for Security Service Providers, 2003 provides that *“A security service provider must discharge all its financial obligations of whatever nature to the Authority whenever an amount is due and payable...”*
7. Continued non-compliance with financial obligation may lead to the provision of limited services, suspension or even withdrawal of registration of the security service provider in terms of section 26 of the PSiR Act.

For further inquiries, please contact 086 133 3850 or email info@psira.co.za

Yours faithfully,



Manabela Chauke
Director: PSiRA