



## INDUSTRY CIRCULAR NO 009/2021

**TO: ALL SECURITY SERVICE PROVIDERS**

**FROM: OFFICE OF THE DIRECTOR**

**SUBJECT: ILLUSTRATIVE CONTRACT COSTING STRUCTURE –  
GUARDING SECTOR**

**DATE: 14 JULY 2021**

In terms of the PSiRA Act 56 of 2001, the Authority is mandated to "*promote a private security industry which is characterized by professionalism, transparency, accountability, equity and accessibility*".

In addition, the Authority through the legally binding rules of the Code of Conduct for Security Service Providers, 2003 requires that "A security service provider **must** at the request of a client provide the client with a written account containing sufficient particulars to enable the client to estimate the correctness of the payment or performance required from the client for the rendering of a security service".

The Authority, in an effort to strike a balance between its mandate and the obligations placed on the security service provider, has from time to time published an "Illustrative Contract Pricing Structure" for the "guarding and response" sector which was geared to contribute to the following:

- Equal opportunity employment practises in the private security industry;
- Protection of the interest of users of security services; and
- Compliance with standards aimed at preventing exploitation or abuse of employees in the private security.

That said, this communique serves to inform the private security industry, and all interested parties that the Authority has developed a revised Illustrative Contract Costing Structure, which will be available on our website soon.

This Costing Structure will be able to assist all security businesses in the guarding sector in preparing quotations as well as tender documentation. Most importantly, it will assist those security businesses that have unique trading requirements.

For further information or enquiries, kindly contact our offices or send an e-mail to [info@psira.co.za](mailto:info@psira.co.za).

Yours faithfully

A handwritten signature in black ink, appearing to read 'Mmatlou Sebogodi', written over a horizontal line.

**Ms Mmatlou Sebogodi**  
**Acting Director**