

SIGNATURE: _____

FOR OFFICE USE ONLY

- | | |
|---|---|
| 1. Purpose of the visit | collection of new certificate/ re issue/upgrade |
| 2. Confirmation of business registration with PSIRA | YES/NO |
| 3. Confirmation of Members, Directors or Owners' registration with PSIRA | YES/NO |
| 4. Confirmation of business registration with CIPC, COID and provident fund | YES/NO |
| 5. Confirmation of Member, Directors, owner registration with CIPC | YES/NO |
| 6. PSIRA fees paid in full | YES/NO |
| 7. Submission of original valid Tax clearance certificate | YES/NO |
| 8. Proof Old certificate/affidavit | YES/NO |
| 9. Total amount to be paid | R290.00 |

I have confirmed the above to be correct

Name of PSIRA official-----

Signature-----

Date -----

REQUIREMENT

- | | |
|--------------------------|--|
| <input type="checkbox"/> | 1. Application letter from business (printed on business letterhead) |
| <input type="checkbox"/> | 2. Original valid tax clearance certificate |
| <input type="checkbox"/> | 3. Payment of prescribed amount (R290.00 First issue / R550.00 Re issue) |
| <input type="checkbox"/> | 4. Original old PSIRA certificates / Affidavit if lost |
| <input type="checkbox"/> | 5. Annual fees paid in full |
| <input type="checkbox"/> | 6. Proof of registration with Provident fund |
| <input type="checkbox"/> | 7. Proof of registration with COID |