



Private Security Industry Regulatory  
Authority

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## INDUSTRY CIRCULAR

**To : ALL SECURITY SERVICE PROVIDERS**

**From : ISRAEL KGAMANYANE  
DEPUTY DIRECTOR: LAW ENFORCEMENT**

**Date : 4 September 2017**

**Subject : SECURITY DOGS AND USE OF ANIMALS FOR  
SAFEGUARDING - PAPA LICENCE**

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The Performing Animal Protection Amendment Bill was signed into law on the 19<sup>th</sup> of January 2017.

Security service providers using or training dogs and working animals must note that in future, all licenses will now be administered under section 9(1) of the Performing Animals Protection Amendment Act, 2016 (Act No. 4 of 2016). However, all licences that have been issued by the magistrates for the training exhibition or use of animals for this current year before the proclamation date (1 August 2017) are still valid until their expiry date. This means that from the 1<sup>st</sup> August 2017, any person who wishes to perform activities such as exhibition of animals, training of performing animals and the use of animals for safeguarding will need to apply for PAPA licences through the offices of their local state veterinary service in their respective provincial districts and/or municipalities and no longer at the Magistrate Court.

This includes all new licence and re-applications of existing licences which have to be done through the offices of the state veterinary services following the process illustrated in the attached flow diagram. New and existing licence holders should apply at least two (2) months before the expiry date of their current licences to avoid unnecessary delays.

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Council Members: Mr CDM Rathebe (Acting Chairperson),

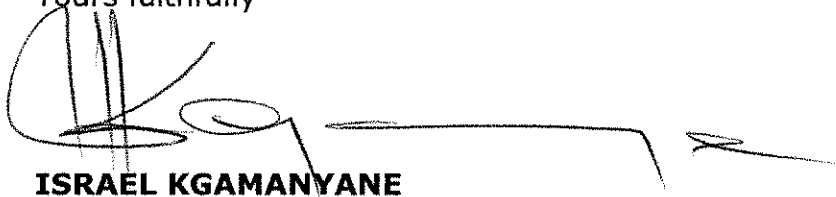
Mr Benjamin Ntuli - (Council Member), Major General Cynthia Philison - (Council Member), Ms Tokozo Mthembu - (Council Member)

Security service providers who have been unsuccessful in their reapplications must cease all K9 operations by the expiry date of their current licenses or they may face possible legal action as a result (In terms of the PAPA and Improper Conduct Enquiries Regulations / Code of Conduct for Security Service Providers 2003).

For more information, please contact your nearest office of the Department of Agriculture, Forestry and Fisheries.

We trust that the above and enclose information will be of assistance to you.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Israel Kgamanyane', with a long horizontal line extending to the right.

**ISRAEL KGAMANYANE**  
**DEPUTY DIRECTOR: LAW ENFORCEMENT**

## PERFORMING ANIMALS PROTECTION AMENDMENT ACT, 2016 (ACT NO. 4 OF 2016) APPLICATION PROCESS

### Step 1:

The client must get an application form from DAFF (PAPA@daff.gov.za) Provincial Department of Agriculture State Veterinary offices or in the gazetted PAPA Regulations.

### Step 2:

The client must fill in the form and make a payment of R 390.00 to the following banking details: **Standard Bank, DAFF PERF ANIM PROTECT ACT, Business Cheque, Account Number: 010285032, Pretoria Branch Number: 010045**

### Step 3:

The client must then submit a completely filled application form together with proof of payment and certified copy of an ID document to the National Licencing Officer (NLO): **Fax: 012 319 7699 OR Email: PAPA@daff.gov.za; OR Directly to Office 156 or 151: Delpen Building Cnr Annie Botha & Union Streets, Delpen Building, Riviera, Pretoria, 0084**

### Step 4:

Verification of the payment by DAFF within 7 days of receipt of the full completed application form.

### Step 5:

DAFF, will send application form to the local State Veterinarian (SV) where the applicant resides and also notify the applicant

### Step 6:

The SV will set up an appointment with the applicant to conduct an inspection at the facility in line with the prescribed Act and regulation.

### Step 7:

The SV will process the information and conclude whether to **ISSUE** if all the critical minimum animal welfare requirements are all met , and will **REFUSE or SUSPEND** a licence in writing if the critical animal welfare requirements are not met.

### Step 8:

The client has the right to appeal directly to the Minister within **60 days** from date of officers decision. Proof of payment of R4 000.00 must be attached to the appeal.