



INVITATION TO BID

PSIRA invites suitable service providers to submit bids for the following services:

Bid No.	Description	Briefing Session	Points Preference System	Closing Date
RFB/2016/PSIRA/07	Leasing Office Space for Polokwane Regional Office for 05 years (+/-800 m ²)	None Compulsory Briefing Session 17 January 2017	90/10	31 January 2017

Bid Document

Bid documents will be available on PSIRA Website and National Treasury: Office of Chief Procurement Officer - [e-Tender website](#).

Submission of Bids

Sealed and clearly marked bids (indicating the Bid Reference No. i.e. (RFB/2016/PSIRA/07) must be deposited, in the PSIRA Head Office tender box located at the following address: **420 Witch Hazel Avenue, Eco Glades, Block B2, Eco Park, Centurion, Pretoria** on time, before the closing date.

Opening of bids

Receiving bids will be opened in public on the closing date at 11h30.

Please Note

Bids should be submitted at the correct address, before or on the closing date and time. No late bids will be accepted under any circumstances. Only original bid documents will be accepted. No e-mailed or posted copies will be accepted. Bidders may make use of courier services and have to confirm bid acknowledgement with SCM office.

Minimum Requirements

All compulsory forms contained in the bid documentation must be completed and signed in full, using black ink. Failure to comply with the above mentioned conditions may invalidate your bid.

Enquiries: Bids@psira.co.za OR Supply Chain Management Office at 012 003 0521 or 012 003 0519

PSIRA is not obliged to accept the lowest or any bid thereof, and reserves the right to withdraw or cancel this bid.