



PSIRA
Private Security Industry Regulatory Authority

INVITATION TO BID

PSIRA invites suitable service providers to submit bids for the following services:

Bid No.	Description	Briefing Session	Points Preference System	Bid Document Fee	Closing Date
RFB/2015/PSIRA/14	Provision for Travel Management Services for PSIRA Offices (Re-advertisement)	20 October 2015 at 11h00 am PSIRA Head Office: Highveld Compulsory	90/10	R500 (non-refundable)	06 November 2015
RFB/2015/PSIRA/15	Appointment of Service Provider to Supply and Implement Enterprise Resource Planning (ERP) Solution	07 October 2015 at 10h00 am PSIRA Head Office: Highveld Compulsory	90/10	R1000 (non-refundable)	29 October 2015

Collection of Bid Document

Bid documents will be made available from PSIRA Head office only, from Monday 05 October 2015 during weekdays from 07h30 to 16h00. The prescribed fee should be paid at PSIRA Cashier's office or alternately be deposited at PSIRA's bank account:

Bank: Nedbank Cheque

Account No: 1045554995

Branch Code: 1633345 with the bid number used as reference i.e. RFB/2015/PSIRA/01

Submission of Bids:

Sealed and clearly marked bids (indicating the Bid Reference No. i.e. RFB/2015/PSIRA/01 must be deposited in the PSIRA Head Office tender box located at the following address before the closing date and time.

420 Witch Hazel Avenue, Eco Glades, Block B2, Eco Park, Centurion, Pretoria



Opening of bids:

Received bids will be opened in public on the closing date at 11h30.

Please Note:

Bids should be submitted at the correct address, before or on the closing date and time. No late bids will be accepted under any circumstances. Only original bid documents will be accepted. No e-mailed or posted copies will be accepted. Bidders may make use of courier services and have to confirm bid acknowledgement with SCM office.

For all Re-advertisements, Bidders will be provided with the newly revised bid document provided that they are able to produce proof of payment for the previous document.

Minimum Requirements:

All compulsory forms contained in the bid documentation must be completed and signed in full. Valid Original Tax Clearance Certificate must be attached, Certified copies of Company Registration Certificate reflecting names and identity numbers of active shareholding must be attached. Failure to comply with the above mentioned conditions may invalidate your bid.

Enquiries: Procurement@psira.co.za OR Supply Chain Management Office at 012 003 0521 or 012 0030519

PSIRA is not obliged to accept the lowest or any bid thereof, and reserves the right to withdraw this bid.