



PSIRA
Private Security Industry Regulatory Authority

ANNUAL REVIEW OF ADMINISTRATION FEES

2021/22 FINANCIAL YEAR

Fee description	2020/2021	2021/2022	Increase	% Increase
Individual Fees				
1 Registration Fee	230	240	10	4%
2 Certificate Renewal Fee (Old certificate without expiry date)	60	60	-	0%
3 Certificate Renewal Fee (expired certificate)	40	50	10	25%
4 Certificate-Re-issue	110	120	10	9%
5 Certificate-Upgrade	100	110	10	10%
6 ID Card renewal fee	80	90	10	13%
7 ID Card (Re-issue)	110	120	10	9%
8 ID Card (Upgrade)	110	110	-	0%
9 Name Change (Individual)	210	220	10	5%
10 Appeal-Individual	160	170	10	6%
11 Application for Exemption (Minister Submissions)	500	510	10	2%
12 Letter of Good Standing (Individual)	30	30	-	0%
Business Fees				
1 Registration Fee	6 500	6 750	250	4%
2 Certificate Renewal Fee	320	340	20	6%
3 Certificate-Re-issue	670	690	20	3%
4 Name Change (Business)	560	580	20	4%
5 Manual of Information (Compulsory with New Registration)	230	250	20	9%
Business Profile Changes				
1 Change of Trade Name	580	600	20	3%
2 Change from CC to Company	950	980	30	3%
3 Application for Suspension (Business)	3 450	3 600	150	4%
4 Upliftment of Voluntary Suspension (Including Infrastructure Assessment)	3 270	3 450	180	6%
5 Application for Upliftment of Suspension	430	450	20	5%
6 Application for Withdrawal	430	450	20	5%
7 Infrastructure Re-assessment Fee (New Business)	1 650	1 750	100	6%
8 Change of Director, Member etc.	580	600	20	3%
9 New Branch Office (Includes Infrastructure Assessment)	3 250	3 450	200	6%
10 Appeal-Business	1 350	1 500	150	11%
11 Application for Exemption (Minister Submission)	600	650	50	8%
12 Letter of Good Standing	30	30	-	0%
13 Change of Address	3 270	3 350	80	2%
14 Refund fees	10%			0%
Training Security Business: Accreditation and Admin Fees				
1 Training Instructor Accreditation Fee (New)	550	570	20	4%
2 Training Instructor Accreditation Fee (Upgrade)	550	570	20	4%
3 Recognition of Prior Learning	550	570	20	4%
4 Recognition of Prior Learning-SASSETA	120	130	10	9%
5 Processing of Course Reports (Per Report)	120	160	40	33%
6 Change of Address Accreditation-re-inspection	3 270	3 450	180	5%
7 Re-accreditation-Post Moratorium	15 330	15 600	270	2%
8 First Registration and accreditation	15 330	15 600	270	2%
9 Accreditation Registered Business	11 920	12 150	230	2%
10 New Branch Accreditation	15 330	15 600	270	2%
11 Existing Branch Accreditation	11 920	12 150	270	2%
12 Approval of Inspection Report	160	170	10	7%
13 Classroom 1	230	240	10	5%
14 Classroom 2	330	350	20	6%
15 Classroom 3	450	470	20	5%
16 Classroom 4	640	680	40	7%
17 Classroom 5	890	940	50	6%
18 Classroom 6	1 260	1 320	60	5%
19 Classroom 7	1 770	1 840	70	4%
20 Classroom 8	2 470	2 520	50	2%
21 Classroom 9	3 470	3 520	50	2%
22 Classroom 10	4 850	5 080	230	5%
23 Capacity 1-10	520	540	20	4%
24 Capacity 2-20	840	880	40	5%
25 Capacity 3-30	1 260	1 320	60	5%

IN-HOUSE SECURITY SERVICE PROVIDERS NEW SERVICE FEES		
CATEGORY OF BUSINESS	CURRENT FEES	2021/2022 FEES
State departments, SOE's and municipalities		
Small (1-50 security officers employed)	R4 200	R8 900
Medium (51-100 security officers employed)		R9 500
Large (>101 security officers employed)		R15 000
Commercial and retail sector		
Small (1-50 security officers employed)	R4 200	R8 900
Medium (51-100 security officers employed)		R9 500
Large (>101 security officers employed)		R15 000
Educational sector		
Small (1-50 security officers employed)	R4 200	R8 900
Medium (51-100 security officers employed)		R9 500
Large (>101 security officers employed)		R15 000
Residential sector		
Small (1-50 security officers employed)	R4 200	R8 900
Medium (51-100 security officers employed)		R9 500
Large (>101 security officers employed)		R15 000
Other (corner/spaza shops)		
Small (1-50 security officers employed)	R4 200	R5 000
Medium (51-100 security officers employed)		R6 000
Large (>101 security officers employed)		R7 000

ANNUAL SUBSCRIPTION FEES DEDUCTED FROM SECURITY OFFICERS		
CATEGORY OF SECURITY BUSINESS	CURRENT FEES	2021/2022 FEES
All Security Officers employed by the in-house security business	R84.00	R120.00
PAYMENT STRUCTURE/TERMS		
Categories		
State departments, SOE's and municipalities	100% of the annual in-house admin fees are payable on or before 7 May	
Commercial and retail	100% of the annual in-house admin fees are payable on or before 7 May	
Educational sector	100% of the annual in-house admin fees are payable on or before 7 May	
Residential	50% of the annual in-house admin fees payable on or before 7 May, and remaining 50% is payable in 2 equal instalments from 7 June to 7 July	
Other	50% of the annual in-house admin fees payable on or before 7 May, and remaining 50% is payable in 2 equal instalments from 7 June to 7 July	

Commencement date: The new fee structure will take effect from 01 April 2021.
Issued by: Private Security Industry Regulatory Authority (PSiRA)
Date of Issue: 01 March 2021

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