



PSiRA
Private Security Industry Regulatory Authority

ANNUAL REVIEW OF ADMINISTRATION FEES

2019/20 FINANCIAL YEAR

NOTICE TO INCREASE FEES – 2019/20 FINANCIAL YEAR

The new service fees are hereby adjusted as follows:

| No | Services | Old Fee 2018/2019 | New Fee 2019/2020 |
|---|--|----------------------|----------------------|
| Individual Fees | | | |
| 1 | Registration Fee | R210 | R220 |
| 2 | Certificate Renewal Fee (Old certificate without expiry date) | R40 | R50 |
| 3 | Certificate Renewal Fee (Expired new certificate) | R20 | R30 |
| 4 | Certificate – Re-issue | R90 | R100 |
| 5 | Certificate - Upgrade | R80 | R90 |
| 6 | ID Card renewal fee | R60 | R70 |
| 7 | ID Card (Re-issue) | R90 | R100 |
| 8 | ID Card (Upgrade) | R90 | R100 |
| 9 | Name Change (Individual) | R190 | R200 |
| 10 | Appeal - Individual | R140 | R150 |
| 11 | Application for Exemption (Minister Submissions) | R460 | R490 |
| 12 | Letter of Good Standing (Individual) | R30 | R30 |
| Business Fees | | | |
| 1 | Registration Fee | R5 900 | R6 250 |
| 2 | Certificate Renewal Fee | R290 | R300 |
| 3 | Certificate – Re-issue | R600 | R640 |
| 4 | Name Change (Business) | R500 | R530 |
| 5 | Manual of Information (Compulsory with New Registration) | R210 | R220 |
| 6 | In-house Business Fees | R3 800 | R4 000 |
| Business Profile Changes | | | |
| 1 | Change of Trade Name | R520 | R550 |
| 2 | Change from CC to Company | R860 | R910 |
| 3 | Application for Suspension (Business) | R3 100 | R3 300 |
| 4 | Upliftment of Voluntary Suspension (Including Infrastructure Assessment) | R2 950 | R3 120 |
| 5 | Application for Upliftment of Suspension | R390 | R410 |
| 6 | Application for Withdrawal | R390 | R410 |
| 7 | Infrastructure Re-assessment Fee (New Business) | R1 470 | R1550 |
| 8 | Change of Director, Member etc. | R520 | R550 |
| 9 | New Branch Office (Includes Infrastructure Assessment) | R2 950 | R3 120 |
| 10 | Appeal – Business Registration | R1 210 | R1 280 |
| 11 | Application for Exemption (Minister Submission) | R520 | R550 |
| 12 | Letter of Good Standing | R30 | R30 |
| 13 | Change of Address | R2 950 | R3 120 |
| Training Security Business: Accreditation and Admin Fees | | | |
| 1 | Training Instructor Accreditation Fee (New) | R520 | R530 |
| 2 | Training Instructor Accreditation Fee (Upgrade) | R520 | R530 |
| 3 | Recognition of Prior Learning | R520 | R530 |
| 4 | Recognition of Prior Learning - SASSETA | R100 | R110 |
| 5 | Processing of Course Reports (Per Report) | R100 | R110 |
| 6 | Change of Address - Accreditation | R2 950 | R3 120 |
| 7 | First Registration and Accreditation | R14 300 | R14 650 |
| 8 | Accreditation Registered Business | R11 350 | R11 520 |
| 9 | Branch Registration (New) | R14 300 | R14 640 |
| 10 | Branch Registration (Existing) | R11 350 | R11 520 |
| 11 | Approval of Inspection | R150 | R150 |
| 12 | Approved Number of Classroom 1 | R220 | R220 |
| 13 | Approved Number of Classrooms 2 | R310 | R310 |
| 14 | Approved Number of Classrooms 3 | R430 | R430 |
| 15 | Approved Number of Classrooms 4 | R600 | R600 |
| 16 | Approved Number of Classrooms 5 | R840 | R840 |
| 17 | Approved Number of Classrooms 6 | R1 200 | R1 200 |
| 18 | Approved Number of Classrooms 7 | R1 680 | R1 680 |
| 19 | Approved Number of Classrooms 8 | R2 350 | R2 350 |
| 20 | Approved Number of Classrooms 9 | R3 300 | R3 300 |
| 21 | Approved Number of Classrooms 10 | R4 620 | R4 620 |
| 22 | Capacity 1 -10 | R500 | R500 |
| 23 | Capacity 1 - 20 | R800 | R800 |
| 24 | Capacity 1 - 30 | R1 200 | R1 200 |

Commencement date: The new fee structure will take effect from **01 April 2019**.
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